

Awards Committee
May 30th, 2019 @ 4:00PM
Conference Call Notes

Attending

- Jordan Rink
- Ann Keys
- Jason Faragoi
- Jimmy Brissie
- Robin Caldwell

Discussion Items:

- The committee discussed instituting standing committee meetings at each of the association conferences to provide face-to-face opportunities for ideas sharing and discussions. A conference line will be provided for those not in attendance at the conference.
- A timeline of activities, deadlines, and meetings is being developed to provide an annual snapshot of committee activities.
- Suggested By-Law Revisions referencing the awards committee have been submitted to the Constitution and By-Laws Committee for review, distribution, and approval if determined appropriate.
- Awards Program
 - Outreach for Nomination packages to begin as soon as possible. Information will be provided to the NCEMA Executive Director for inclusion in the next “This and That” email message.
 - Receipt of Nominations – Nomination packages will be due by electronic means or post-marked no later than August 31, 2019.
 - The committee will convene in September to review and select awardees from the pool of nominations.
 - Plaques will be ordered by October 1st in preparation for the Fall Conference.
 - Awards will be announced and presented at the Fall Conference Banquet scheduled on November 5th, 2019.
 - The committee inquired about the possibility to receive nominations through the website. If possible, who would have access or visibility to see those packages that are submitted. Chair to follow-up with the Technology Committee and report back.

- The overall process for nominations and gathering support for nominees was discussed and potential ideas will be solicited, documented, and presented for review by the committee later this year. This year's process will remain the same as previous and any changes will be evaluated for next year.
- Scholarship Program:
 - The scholarship application will be updated to include references for the 2020 award.
 - The scholarship program process will be announced at the fall conference.
 - Applications will be received from December 2019 – February 2020.
 - The committee will review the application packages as they are received and make a final determination prior to the Spring Conference.
 - The 2020 Scholarship Award will be presented at the 2020 Spring Conference.

Meeting Adjourned

