**NORTH CAROLINA EMERGENCY MANAGEMENT ASSOCIATION**

**EXECUTIVE COMMITTEE MEETING MINUTES**

**November 14th, 2017**

The Executive Committee meeting opened with President Scott Garner welcomed everyone to the meeting.

**Members Present:**

President: **Scott Garner**

1st Vice-President: **Karyn Yaussy**

2nd Vice-President: **Brent Fisher**

Treasurer: **Suzanne Hamby**

Past President: **Scot Brooks**

SERC Representative: **Jerry VeHaun**

EBO Representative: **Gene Booth**

EBO Representative: **Mary Beth Newns**

CBO Representative: **Shane Seagroves**

WBO Representative: **Robin Caldwell**

Executive Director: **Gary Jones**

Others Present: **Mike Sprayberry** (NCEM Director)

**Darshan Patel** (Chairman, NCEMA Technology/Communications Committee)

**NC Division of Emergency Management Update**

**Mike Sprayberry:**

1. Currently have Emergency Operations Center Incident Management Team and two Zone EOC IMT’s deployed to Puerto Rico under the Emergency Management Assistance Compact (EMAC).
	1. Team makeup includes NCEM staff, local emergency managers, NC National Guard troops and OEMS personnel.
2. Making preparations for the World Equestrian Games (the Nation’s largest sporting event).
3. Working with the Office of State Budget and Management (OSBM), the Governor’s Recovery Office and the General Assembly to craft another Congressional Request for funding for Matthew Recovery
4. School Safety Program Continues to move forward.
	1. Also looking to customize the program for use within the prison system.
5. Hurricane Matthew Recovery continues; will be opening four Community Development Block Grant - Disaster Recovery (CDBG-DR) Intake Centers on November 30th, 2017 for disaster survivors.
	1. Locations are in Cumberland, Edgecombe, Robinson and Wayne Counties.
6. Wilderness SAR Training is a focus for NCEM.
7. Will participate in “*GRIDEX IV*” (a national power outage exercise) on November 15th-16th, 2017.
8. Assistant Director Daniska now the NC Department of Public Safety’s Director of Policy and Planning.
9. The Mike Cook retirement ceremony is on December 5th, 2017 in Morganton.
10. BG John Byrd (NC NG lead for emergency management activities) retirement ceremony is on December 14th, 2017 at the Joint Force Headquarters.
11. Currently working on update of the Licensed Care Facility Automated Disaster Plan
12. Have purchased new Gages to place in “Hot Spots”
13. 2018 hurricane exercise will include county partners and will be a *Hurricane Hugo* scenario.
14. Private Sector tabletop exercise was conducted on November 2nd, 2017; it was very successful.
15. Next State Emergency Response Commission (SERC) meeting is January 19th, 2018.
16. Next SERC Regional Committee (SRC) meeting is January 18th, 2018.
17. The Division is updating the “*Coastal Regional Evacuation and Sheltering (CRES) SOG*” with new Hurricane Evacuation Study data.
18. Deputy Director Wright continues to work on the Joint Information Center Re-Engineering Project for Radiological Emergency Preparedness Operations.
19. The Division is working on the “*Hurricane Evacuation Zone Implementation Plan*.”
20. There will be a rescheduling of the EM Forums that were planned for January 2018; to avoid conflicting with Radiological Emergency Preparedness meetings also scheduled for that time.
21. We continue to move forward with our County Art Collection…we totally appreciate your donations!

**Fall Conference Update**

**Suzanne Hamby:**

* Overall the Fall Conference “went well.”
	+ There were a total of 295 registered conference attendees; and, we are still waiting for a few payments to be received.

**New Business, Discussions and Updates**

**Website Update and Demonstration – Darshan Patel:**

* Close to thirty minutes were spent reviewing the proposed new website; looking into proposed format and capabilities:
	+ New website will be a “*single page website*”…..where all information is posted to, or accessed from, the home page. No longer will it be necessary to search thru tool bars to locate lists and links to various collections of information.
	+ New program be able to take information posted to the website and transfer it to social media “platforms.”
		- Formatting for the website is mobile device “friendly.”
	+ The new system will be able to process credit card payments.
	+ Management of Association membership information will be accomplished via “*Membership Works*.”
		- Will allow for development of member (and “non-member”) mailing lists.
* Plan remains for the website to be operational early in 2018; in order to manage the Association’s 2018 membership application process and the 2018 Spring Conference registration activities.
* After implementing any changes to the website format; website will be available for all NCEMA members to view and comment on.

**Participation in Community College System Workshop (Johnston Community College) – Scot Brooks:**

* Our NCEMA was invited to participate in a state-wide public safety workshop that was to include discussions of emergency management matters. The workshop was held on October 26th, 2017 at the Johnston Community College Public Safety Building (Smithfield, NC).
	+ Scot Brooks attended the workshop; to discuss our NCEMA outreach efforts to the higher education community (including campus emergency management, public safety and continuity planning).
	+ Just prior to Scot’s discussion session; a fire/rescue session presentation covered one/more controversial topics……and ran over their allotted time by ninety minutes.
		- A large portion of the workshop attendees left during a break prior to Scot’s session.
	+ As a result; while Scot did discuss our NCEMA higher education outreach efforts…..the audience had seriously shrunk in size; compared to the original workshop attendance.

**Review of NCEMA Committee Membership and Executive Committee Assignments – Scott Garner**

* Efforts are underway to identify a replacement for **Bill Gentry** as chairman of the Awards Committee.
* Executive Committee “Liaison Responsibilities” have been revised to reflect election of new officers and other changes to the Executive Committee membership:
	+ **Scott Garner** will replace **Scot Brooks** as liaison to the Legislative Committee.
	+ **Daniel Roten** will replace **Frank Thomason** as liaison to the Nominations Committee.
	+ **Shane Seagroves** will replace **Scott Garner** as liaison to the Training Committee.
	+ **Brent Fisher** will join **Mary Beth Newns** as co-liaisons to the Technology/Communications Committee.
* **Scot Brooks** will serve as the Executive Committee “director” and as a “co-chairman” (with **Zach Smith** [UNC-G] and **Eric Griffin** [UNC-W]) of an ad hoc committee that was established to develop a closer NCEMA relationship with the higher education emergency management community across North Carolina.

**Old Business**

* No “old business” matters were brought up for discussion.

**Executive Director’s Comments**

**Gary Jones:**

* Has been involved with normal activities this past few weeks; including publishing the newsletter and answering website enquiries.
* In addition:
	+ He posted the Fall Conference photos and PowerPoint presentations to the Association’s website.
		- Still working with three presenters to acquire their slides (i.e. the *Search and Rescue* session, the *CERT* session and the session on *response resources*.
		- Provided copies of the award photos to all award (and certification) recipients.
	+ Also been involved in developing the listing of North Carolina colleges, universities and community colleges that are conducting any sort of emergency management curriculum or classes…….along with “point-of-contact” information for these programs.
		- Have identified twenty-five schools with some sort of a program; and have been in some level of contact with about a third of the institutions.
			* While there are 25 schools out there….and, we will probably locate a few more before we are finished……there are some schools (for instance, Rowan-Cabarrus Community College) that list five separate EM-oriented degree/certificate programs on their website).
			* As a result; we may ultimately find 70+ programs across the state.
		- The goal is to make contact with a minimum of two schools each day; until contact has been established with every one of the programs in the State.
			* This process should mean that the contact listing will hopefully be completed by the end of the month; of course the Thanksgiving holiday may hamper this effort.
* Over the next month the Executive Director plans to:
	+ Attend the Area 4/5 meeting in Fayetteville on the 29th of November.
	+ Spend some time with the Onslow County folks discussing the development the “how to” for establishing a local intern program.

**Scheduling of the Next Executive Committee Meeting**

* The next Executive Committee meeting will occur on Tuesday, December 12th, 2017, as a conference call.

----------The Executive Committee Meeting was “closed out” at 10:05 a.m.----------