



## **NCEMA TRAINING COMMITTEE**

Meeting Location: Cherokee/Spring Conference  
March 12, 2017 / 4:00pm

### **MEETING NOTES**

***PARTICIPANTS:*** CHAIR - MICHELLE BROCK; DAVID BREEDLOVE; DOUG YOUNG; TODD DILLARD; ROSS PATTERSON; MICHELLE TUCK

***GUESTS:*** ROBIN BROWN; GARY JONES; BRIAN FALCONER; SCOT BROOKS

- Scot Brooks presented an “EM Officer Concept”. This was emailed to the Training Committee several months ago. Scot discussed the benefits of such a credentialing. Training Committee consensus: The EM101/102 may be THE certification required for that added level of credentialing (lesser than an Associate level). This can be re-evaluated after the development of the EM 101/102.
  
- Obj 4.1 – NC Legislative Process
  - Ross Patterson agreed to serve as the Training Committee’s liaison to the Legislative Committee. The document produced will be incorporated into the EM 101 course
  
- New Coordinator/New Secretary Workshop is scheduled for March 27-29. Is designed to inform emergency managers and EM staff of NCEM’s role. NCEM hopes to host annually. NCEMA leadership will have 15 minutes during the Workshop to relay NCEMA’s role.

## • **Obj 4.2 – EM 101 training**

- Title of courses:
  - North Carolina Emergency Management Academy 101
  - North Carolina Emergency Management Academy 102
- Outline for courses has been determined
- Course format and first module has been produced as a draft
- Both courses lasting 2 days (16 hours), to be held 3 times per year (in Western, Eastern and Central Branches)
- Courses will be supported by NCEM Training to include reimbursement for participants' and instructors' lodging and food
- Instructors will not be monetarily compensated for instruction by NCEM
- Instructors must be 1) approved by Training Committee; 2) a NCEM approved Instructor; 3) a local EM coordinator experience in North Carolina
- IS-700; IS-800; ICS-100 & ICS-200 are prerequisites for 101
- 101 will be a prerequisite for 102
- Goal is to make 101 & 102 required training for NC credentialing
- North Carolina Emergency Management Academy 101 will be piloted at the Fall 2017 Conference (Wednesday, Thursday & Friday). Experienced local EM Coordinators are strongly encouraged to attend the entire training, along with new coordinators and state personnel, to provide feedback
- Association members are encouraged to send pictures to Michelle Brock ([michelleb@cityofwsfire.org](mailto:michelleb@cityofwsfire.org)) or other Training Committee members so that we may add NC pictures to the course materials. This is NC's class and should reflect EM, events, exercises, incidents and people in NC!
- Supplemental materials are being developed to include, but not limited to the following (to be added as electronic documents to TERMS & Association website):
  - Student & Instructional Manuals
  - List of additional recommended training for students
  - List of resources (documents, doctrine, checklists, texts, etc.) for students
  - Student feedback forms

- New *potential* Training Committee Objectives, moving forward:
  - Implementation of 101 & 102
  - Development and implementation of a Mentoring Program to supplement the 101 & 102
- **Upcoming Meeting:** Next meeting will likely be a conference call, as needed.
  - Date/Time: TBD

Thank you for all that you do! Your help and teamwork is very much appreciated.

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*"The person who says it cannot be done should not interrupt the person doing it."*  
—Chinese Proverb