

NCEMA TRAINING COMMITTEE

Meeting Location: Conference Call
October 26, 2017 / 11:00am
Call in # 336-748-3777



NOTES

PARTICIPANTS: CHAIR - MICHELLE BROCK; DOUG YOUNG; TERESA SMITH;
GUESTS – ROBIN BROWN, GARY JONES

- 101 Delivery following the Fall 2017 conference went well. Feedback forms were reviewed by the committee. The class provided networking opportunities. Michelle Brock is working to get the course recognized as General Management and Emergency Management Training by IAEM for AEM's & CEM's.
- Michelle should have the DRAFT of 102 completed for your review in December. It will then go to the Executive Committee for review before its scheduled delivery at the Spring Conference in Cherokee. Dates: March 28 & March 29. Normally the class would be delivered similar to the 101, over 3 days. But Good Friday is March 30, so 102 will be held in conjunction with the last day of the conference to avoid the holiday. Instructors: Michelle Brock, David Marsee & Teresa Smith were approved by the committee.
- NCEM is working with the committee to hold 101 & 102 at future Branch Training Weeks. 2018 dates: EBO – the week before or after the Spring conference in Pitt County; WBO – last week of August; CBO – TBD. Other counties that have offered to host: Forsyth, Moore, Cabarrus
- 101/102 Resources & References will be shared with the committee and the students of the 101 in a Google folder. The link will be emailed to students via TERMS. Michelle is in the process of adding more information and documents to this folder. This will continue for some time. If you have ideas for additions, please send them to Michelle Brock.
 - <https://tinyurl.com/101and102resources>
- In order to develop a pool of instructors for EM 101 & 102, Michelle will create a survey to distribute via NCEMA to all association members by January 2018.
 - Lead Instructor requirements:
 - 1) Must have 5 years of local EM experience
 - 2) Must be an approved instructor via NCEM
 - 3) Must be approved by the Training Committee

- Co-Instructors may be Subject Matter Experts and are not required to fulfill all requirements
- Emergency Management Officer Certification level has met with contention again. Many on the Training Committee agree that a “certificate” should be issued to those that complete the following: EM 101, 102, and the New Coordinator’s Workshop. This would add a level of accomplishment for emergency management professionals without adding another certification level. Those that fulfill the requirements should be recognized at the NCEMA conferences and on the NCEMA website.
- A DRAFT of a Mentoring Program will be delivered to the Executive Committee in late 2017 (December) for their review and approval. A mentoring program will provide another incentive to join the association and will help to keep EM “wisdom” in growing and developing emergency managers in NC.
 - May bring retirees back into NCEMA activities
 - Mentors should be listed on the website
- **Upcoming Meeting:** Expect a face to face meeting at the Spring 2018 Conference. Details TBD

Respectfully submitted,

Michelle

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“The person who says it cannot be done should not interrupt the person doing it.”
–Chinese Proverb
